生物實驗教室安全衛生守則

1. 準時到達實驗教室，按照排定組別對號入座，不可任意更動。
2. 實驗教室嚴禁喧嘩、嬉鬧、吸煙或飲食。
3. 請熟悉滅火器、洗眼器和急救箱的放置地點及使用方法。
4. 請穿著實驗衣，不可穿著涼鞋或拖鞋。留長髮者，在實驗進行前將頭髮綁好。
5. 未經許可，禁止動用教室之儀器與化學藥品，必須在教師講解後方可操作。
6. 實驗開始前，請對照物品清單檢查實驗桌的實驗器材，如有缺損應向助教或教學助理反應。
7. 取用試藥前，應確認藥品名稱及濃度，以免誤用。
8. 強酸、強鹼或有毒藥品需小心使用，若觸及皮膚，應立即用大量清水沖洗，並通知授課教師處理。
9. 加熱試管時，勿將管口朝向自己或他人，以免液體噴出而受傷。
10. 可燃性物質必須遠離火源，並小心取用或放置。
11. 凡各種廢棄物應按規定的方式丟棄，尤其是實驗後之化學藥品應倒入指定廢棄容器內。
12. 實驗進行中，顯微鏡、其他儀器或玻片等器材發生問題，應立即向任課教師反應。
13. 實驗完畢後，將儀器與材料清潔後，依次物歸原處；未經許可，禁止將任何器材或藥品攜出實驗教室。
14. 各實驗組完成實驗器材的清潔與整理桌面和週遭環境，經助教或教學助理檢查並核可後，才可離開教室。離開實驗室前請先用肥皂洗手。
15. 每次實驗完畢由教師指定值日生負責清掃整理教室。
16. 有意外發生請立刻依海洋大學職業災害通報系統處理 (電話機旁有各相關單位的聯絡電話)，並通知實驗室負責人。
17. 嚴格遵守教師之指示及隨時發布之注意事項。

Laboratory Safety and Hygiene Rules

1. Arrive at the lab on time and sit according to your assigned group; do not change seats.
2. No loud talking, playing, smoking, or eating in the lab.
3. Familiarize yourself with the locations and use of fire extinguishers, eye wash stations, and first aid kits.
4. Wear lab coats; no sandals or flip-flops allowed. Tie back long hair before starting the experiment.
5. Do not use any lab equipment or chemicals without permission; operate only after the instructor's explanation.
6. Before starting, check the lab equipment against the list; report any damage to the TA or teaching assistant.
7. Verify the name and concentration of chemicals before use to avoid mistakes.
8. Handle strong acids, strong bases, or toxic chemicals with care; if they contact skin, wash immediately with plenty of water and notify the instructor.
9. When heating test tubes, do not point the open end towards yourself or others to avoid injury from splashes.
10. Keep flammable materials away from fire sources and handle them carefully.
11. Dispose of all waste according to regulations, especially chemicals which should be placed in designated waste containers.
12. Report any issues with microscopes, equipment, or slides immediately to the instructor.
13. After experiments, clean and return all equipment and materials to their proper places; do not remove any equipment or chemicals from the lab without permission.
14. Each group must clean up their equipment and surroundings, and get approval from the TA or teaching assistant before leaving. Wash your hands with soap before exiting.
15. A designated student will clean and tidy up the lab after each experiment as instructed by the teacher.
16. Report any accidents immediately using the university's occupational hazard reporting system (contact numbers are by the phone) and inform the lab supervisor.
17. Strictly follow the teacher's instructions and any notices given.